

# Club Registered Name and Number

**Section 12** of the Associations Incorporation Act requires the following -

## **Your Club Name and “Inc.”**

As the last word of your club name "Incorporated" or “Inc.” must appear.

## **When must your club name appear?**

The full name of your club, without any abbreviation, must appear in legible characters: -

- On your club’s common seal (if any)
- In all business documents
- In all notices, advertisements and other official publications of your club, which includes web sites and electronic transmissions.

## **When must the number appear?**

Your club registration number as specified in your club’s certificate of incorporation must appear in legible characters.

Make sure all of the “0’s” are included, do not abbreviate: -

- In all notices, advertisements, business documents and other official publications of your club.

## **Penalties Apply**

If any of the above is contravened, your club is guilty of an offence under the Act and liable to a penalty.